



## MINUTES OF MEETING

**DATE:** 23-07-2025

**TIME:** 9:10pm to 9.55pm

**MODE:** Online (Jitsi)

**AGENDA:** Plan for the upcoming event

### POINTS DISCUSSED:

- Event scheduled from 9:00 AM to 1:00 PM (total 4 hours, includes a 15-minute break)
- Confirmed Venue is Turing Hall, Tech Park 8<sup>th</sup> floor
- Docker Workshop planned for 2 hours; will cover basics of containerization, Docker installation, commands, and practical examples
- Tasks were assigned to all core team members for smooth execution
- Event timeline was finalized and shared with respective teams for strict adherence
- Speakers were confirmed:
  - Sachin Prasanth - Docker Workshop
  - Inigo Jeevan - Talk + Linux Installation Party
  - Garv Khatri - Talk + Linux Installation Party
- Poster plan was discussed and locked: main poster, team intro, and reminder stories
- Budget was finalized with a minimum of ₹1400 and a maximum of ₹1700



**FOSS Club**

SRM INSTITUTE OF SCIENCE AND TECHNOLOGY

**ATTENDEES:**

1. Harsh
2. Tarun
3. Kenisha
4. Vinay
5. Garv
6. Ayman
7. Sachin
8. Kanav
9. Vaibhav



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